

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

February 6, 2017

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Carbaugh called the meeting to order at seven o'clock (7:00) p.m.

Mr. Carbaugh asked the members to pause for a moment of silence.

Mr. Carbaugh asked the members to stand for the pledge of allegiance.

Roll Call: Present: Todd Carson, Joe Womer, Karen Woods, Randy Seitz, David Graham, Hal Carbaugh

Absent: Troy Johnston, Mark Marterella, Ronald Lytle, Dwight Proper,

Also Present: Mr. Mario Fontanazza, Mr. William Vonada

Chairman Carbaugh stated the Joint Committee members had received copies of the Minutes of the January 3, 2017 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mrs. Woods, seconded by Mr. Seitz, moved to approve the Minutes of the January 3, 2017 meeting as submitted.

Roll Call: Ayes: Todd Carson, Joe Womer, Karen Woods, Randy Seitz, David Graham, Hal Carbaugh

Nayes: None, motion carried.

The Treasurer's and Secretary's Report as of February 6, 2017 were submitted for information.

Mrs. Woods, seconded by Mr. Carson moved to approve the Treasurer's and Secretary's Report as of February 6, 2017 and the Special Account Report as of February 6, 2017.

The motion was unanimously approved.

Mr. Carbaugh requested approval of the list of bills as submitted.

Mrs. Woods, seconded by Mr. Seitz, moved to approve the list of bills totaling \$452,259.21 as submitted.

Roll Call: Ayes: Todd Carson, Joe Womer, Karen Woods, Randy Seitz, David Graham, Hal Carbaugh

Nayes: None, motion carried.

Mr. Johnston and Mr. Marterella arrived at 7:03 p.m.

Under Communications, the Professional Advisory Committee minutes were discussed, Calendar of Events for the month of February and the Monthly Enrollment Report as of 2/6/17 were submitted.

Mr. Carbaugh requested approval of the action items.

Mr. Seitz, seconded by Mrs. Woods, moved to approve the actions items 8. a) i. - v. as follows:

- i) Approve Memorandums of Understanding and the Transportation Plan with Venango County Children and Youth Services retroactively.
- ii) Approve administration to advertise for the Building Construction/Building Property Maintenance, Dental Assistant, Machine Trades instructors and Cooperative Education Coordinator and interview prospective candidates to bring to the April 3, 2017 meeting for approval.
- iii) Approve field trip for welding students to Steam fitter Local 449 in Pittsburgh February 21 – 22, 2017 at a cost not to exceed \$500.00, Funding – Drake Well AWS.
- iv) Approve additions to the Occupational Advisory Committees.
- v) Approve additions to the substitute instructor list.

Roll Call: Ayes: Todd Carson, Troy Johnston, Joe Womer, Karen Woods, Randy Seitz, David Graham, Mark Marterella, Hal Carbaugh

Nayes: None, motion carried.

Mr. Fontanazza reviewed his Issues/Activities for the period 1/4/17 through 2/6/17.

Mr. Adams reported that the 1st Reading of Board Policy changes were on the website in draft form and would be brought to the Committee on March 2, 2017 for approval.

Chairman Carbaugh asked if there was any old business.

None was noted.

Chairman Carbaugh asked if there was any new business.

None was noted.

Upon motion by Mrs. Woods, seconded by Mr. Graham, the meeting adjourned at seven seventeen (7:17) p.m.

Recorded by

A handwritten signature in black ink, appearing to read "Patrick M. Adams", is written on a light blue background.

Patrick M. Adams
Secretary, Joint Committee